

A Regular Meeting of the Durham County Board of Health, held

November 9, 2000, with the following members present:

William H. Burch, Chairman, Charles Chapman, Ellen Reckhow,

Ruth Smullin, Dr. Philip McHugh, Dr. William C. Bordley,

Dr. Michael O. Royster, Robin Blanton, and Sandra Peele.

Excused Absence: Mr. Small and Dr. Rose.

CALL TO ORDER. Mr. Burch, Chairman, called the Regular Meeting to order.

APPROVAL OF MINUTES. Dr. McHugh made a motion to approve the minutes of October 12, 2000. The motion was seconded by Ms. Reckhow and approved unanimously.

APPOINTMENT OF NOMINATING COMMITTEE. Mr. Burch, Chairman, appointed Dr. McHugh, Ruth Smullin, and Dr. Royster to serve on the Nominating Committee.

The Committee's recommendation for the Board of Health Chairman and Vice Chairman will be presented at the Regular Meeting/Retreat scheduled at 4:00 p.m. on January 4, 2001.

RESTAURANT SMOKING UPDATE. Donnie McFall, Environmental Health Director, presented an overview for the Board.

- Durham County Smoking Control Rules were adopted by the Board of Health, July 14, 1993. There was state legislation that would preempt local control but the date of the bill was extended until December that allowed the time needed for Board of Health action.
- A Smoking Pollution Control Ordinance of the Durham County Board of Commissioners became effective October 1, 1993.
- An Ordinance Amending Chapter 12 of the Durham City Code by including "Article IV Smoking Pollution Control Ordinance" became effective October 11, 1993.

Mr. McFall said the Environmental Health Division does not have citation powers that are given to law enforcement nor does it have the staff that would be needed to monitor all public places and businesses. Environmental Health Specialists monitor food, lodging and institutional places during routine inspections. They respond to inquiries from the general public, provide consultation and education, provide copies of the county ordinance to business owners and others upon request.

There was discussion by the Board.

HEALTH DIRECTOR REPORT. Mr. Burch said an agenda is being developed for the Board of Health Retreat in January, 2001.

Mr. Letourneau said that he and the Chairman have agreed to invite Congressman David Price to the Retreat. They believe that Congressman Price would be a valuable person to represent the federal position and to also hear what is happening to us locally.

2 A Regular Meeting of the Durham County Board of Health, held
November 9, 2000.

Mr. Letourneau said that one of the most significant issues presently being dealt with in the County is the delivery and financing of clinical and preventive services to the rapidly increasing uninsured/unsponsored Hispanic population.

The burden is falling on the Health Department, Lincoln Community Health Center, and hospital emergency rooms to provide the bulk of the care and it is having a major impact on access, on availability, and on revenue. The Health Director said that he would be asking for guidance from the Board of Health regarding the issue of access, the appropriateness of waiting lists, or limiting services to the uninsured because of revenue restraints. He said these are policy issues that need to be discussed at some length.

In response to a suggestion from Ms. Reckhow, Mr. Letourneau said the Health Department has submitted the issue [An Act To: provide state appropriation to finance health care delivery for immigrant residents who are not sponsored and/or who are uninsured, regardless of nationality and citizenship] to the County Commissioners as one of its proposed legislative goals for 2001.

Ms. Reckhow suggested that the County Commissioners be invited to attend the retreat for the discussion of the Health Department's ability to provide services to the growing Hispanic population.

The Board of Health Retreat would be scheduled on January 4, 2001 in the Watts Board Room, from 4:00 p.m. until 7:00 p.m., at Durham Regional Hospital.

HEALTH DIRECTOR'S REPORT - November 2000

ADMINISTRATION

Vital Records

- Recruitment continues for the two vacant Processing Assistant III positions.

Central Intake

- An advertisement is currently running in two local newspapers for architects to submit their bids for renovation of the Central Intake Area. The ad will run through the third week in November.
- Dental appointments are now being coordinated by Central Intake and are computerized using the Patient Care Management System.

Billing

- We continue to experience problems with Medicaid billing. Billing submitted on October 11, 2000 was denied. Staff worked to correct errors in the AS400 tables and the State HSIS system. Q.S., Incorporated fixed corrections to their systems, which was the cause of our errors. Bills have been resubmitted for reimbursement.
- Received advance from Medicaid in the amount of \$100,000 in lieu of reimbursement.
- Received cost settlement from Medicaid in the amount of \$252,065.41.

Other activities

- Runnie Myles, System Administrator, is currently attending a Windows 2000 Server workshop along with IT staff. This workshop

3 A Regular Meeting of the Durham County Board of Health, held
November 9, 2000.

will prepare Runnie to implement the upcoming changes to users' software.

- The Health Department's United Way campaign ran from October 2, 2000 through October 13, 2000. Staff donated a total of \$9,702.00.

Marcia Robinson, Local Health Administrator I, attended the Local Health Finance 101 workshop in Raleigh. Information will be useful in preparing mandated monthly expenditure and revenue reports to the state. Reports were previously submitted on a quarterly basis.

GENERAL HEALTH SERVICES CLINIC

Breast & Cervical Cancer Control Program/Adult Health Screening Program

- 7 women screened in the BCCCP program
- 8 persons screened in adult health
- 443 persons screened for domestic violence
- 84 persons screened for hypertension
- 10 persons screened for diabetes

Communicable Diseases

Screening:

- 517 persons screened in STD clinic
- 345 persons screened for HIV (220 persons tested in Health Department; 104 tested at LCHC; 21 tested in the Durham County Jail). There were 3 positive tests.

Reportable Diseases:

- Brucellosis: 1, chronic contracted overseas
- Enterococci (VRE): 2
- Campylobacter: 4
- Salmonellosis: 5, One was typhoid fever contracted overseas.
- Shigella: 2
- Streptococcus, Group A, invasive: 6
- Hepatitis B carriers: 4
- Rabies (animal bites): 3
- Tuberculosis: 3 new cases, total of 15 for the calendar year 2000

Immunization Program

Immunizations given: 438

Pharmacy

Prescriptions filled: 2,935 averaging 137 per day

Laboratory

Tests performed: 6,082

HEALTH EDUCATION

Communicable Diseases

- Project StraighTalk staff and volunteers conducted weekly community outreach sessions at NCCU, Oxford Manor and Few Gardens during the month of October to increase community awareness about AIDS Awareness Month.
- The Kaleidoscope 2000-2001 Peer Education Program began October 28, 2000. Eleven teens have committed to participate in the program this year.

4 A Regular Meeting of the Durham County Board of Health, held
November 9, 2000.

- Project StraighTalk staff attended STD in-service training conducted by the STD staff.
- Constance Copeland and Caressa McLaughlin, our new Health Educator, attended training on an HIV prevention curriculum, “Focus on Kids,” from October 11th - 13th in Hickory, NC. Caressa is developing professional networks with local gay organizations to assist with STD/HIV prevention efforts targeting men who have sex with men. She set up an information table at the Sexual Diversity Workshop held at NCCU this month.
- Project StraighTalk staff added a new regularly scheduled prevention program at Whitaker School in Butner.
- Carlotta Lee served as a panelist at the Northeast Baptist Church Women’s Resources Fair. She conducted a co-ed STD information session at NCCU’s Latham Hall dormitory.

Project STAND (Syphilis Elimination)

- Staff conducted educational sessions scheduled every three weeks at Butner ADATC (Alcohol and Drug Treatment Facility).
- Held Project STAND inter-divisional meeting with other departments on October 26, 2000. This meeting includes the following: Laboratory, Health Education, Nursing Director, Health Director, Jail Health, Medical Director, STD Clinic, and State STD staff.
- Phyllis Cochran, Health Educator, attended a two-day training on community mobilization on September 21-22.
- Condom distribution for Durham County Jail inmates upon their release began in September.
- Hired a temporary LPN to screen jail inmates within a 24-hour period of intake.

Health Promotion & Wellness

- Health Promotion & Wellness completed a series of 10 diabetes education sessions to the participants and staff of the Durham Exchange Club.
- Joanie Hoggard participated in numerous events during Domestic Violence Awareness Month that included a radio message through WDNC and a neighborhood summit. Joanie was also a presenter at a Domestic Violence press conference and reception held at Edison Johnson. Purple ribbons, statistics on breast cancer, and educational materials were distributed at the event.
- The month of October is designated as Breast Cancer Awareness month. During this month, Willa Robinson participated and facilitated events that included a radio message with WDNC, a breast cancer symposium, and breast cancer presentations at local churches and at one business site. Pink ribbons and educational materials were provided to thirteen churches, four businesses and two organizations.
- The Gun Safety Team continues to implement gun safety initiatives at 17 middle and high schools in Durham. Students in the 17 schools

5 A Regular Meeting of the Durham County Board of Health, held
November 9, 2000.

pledged not to bring guns into the schools as a school violence prevention effort.

- Willa Robinson facilitated four cervical cancer workshops at the New Calvary Baptist Church. Attendance at the workshops ranged between 10 and 15 individuals.
- Joanie Hoggard facilitated four fitness presentations and exercise sessions in two high schools, in addition to facilitating Lunch Time Aerobics (County Wellness Program).

Family Connections

- The Family Connections team conducted 88 educational sessions and reached 1,582 participants.
- Jennifer Woodward conducted Human Growth and Development classes for 5th graders and made presentations on Good Touch/ Bad Touch for grades 1- 4. She also assisted school nurses with Hepatitis B classes.
- Several community classes were conducted at the Criminal Justice Resource Center and PROUD.
- Jennifer Woodward assisted and facilitated several TOP classes covering reproductive anatomy. She is currently training TOP students for Service Learning in Germ Prevention. The students will provide the information to elementary schools and Day Care Centers when they conduct their service learning activities.
- Information about tobacco was displayed during three lunch periods at Southern High School. Ms. Woodward participated in several planning meetings including the Great American Smoke Out, Youth Tobacco Center, and the Governor's Summit on Tobacco Use Prevention/Cessation.
- The Teen Outreach Program (TOP) lost two health educators to Wake County Human Services and the Alamance County Health Department. The program, however, continues to provide its services to the 6 schools and 576 students without interruption. Two new health educators were hired on an emergency replacement basis to continue the provision of classroom presentations to TOP participants.
- The Teen Outreach Advisory Board held a meeting this month. Board members signed up to assist with Service Learning, the TOP Newsletter, and consultation with TOP video productions. Board members also discussed issues related to transportation for service learning.
- Recruitment has already begun for T.E.A.S. members for the upcoming year. T.E.A.S. is a teenage pregnancy prevention project that requires full participation of parents in the teenage pregnancy prevention effort.

NURSING DIVISION

Family Planning Clinic

- The Family Planning Clinic performed 102 Initial exams and 173 Annual exams in October. In October 1999, 94 Initial exams and 114 Annual exams were performed.

6 A Regular Meeting of the Durham County Board of Health, held
November 9, 2000.

- One thousand one hundred and three (1,103) Depoprovera injections have been given so far this fiscal year compared to 939 given this time last year. This method of contraception became very popular because it only requires that the patient come to the clinic once every 12 weeks.

Maternal Health

- In October, there were 635 patient encounters in the maternity clinic. One hundred four (104) new patients were seen. Forty-three percent of the new patients are Hispanic.
- The Maternal Health Program Retreat was held on Friday November 3, 2000 at Falls Lake Community Center. Topics of discussion included: "Taking Care of Ourselves" presented by Joanie Haggard & Aimee Krans, Health Educators; Electronic Medical Record Updates; Virtual Office Work Options; "Documentation Tips for Maternal Outreach Workers " presented by Elizabeth Burkette, Duke Perinatal Outreach Coordinator; and a motivation speech presented by Willa Robinson, Health Educator.
- Sharon Swain, RN, Clinic Coordinator, volunteered to staff a booth, "Nursing The Power to Make a Difference", at the N.C. State Fair on Saturday, October 21, 2000. The purpose of the booth was to educate children and the general public on career options in nursing. This year over 1 million people attended the Fair. What a great opportunity to inform the public about how nurses in North Carolina make a difference in the lives of others!
- Mary Rogers, RN, with the Baby Love Program organized a Smoking Cessation workshop and Breast Cancer Awareness at Mt. Gilead Baptist Church in the North Durham Community.

Child Health

Child Service Coordination

- The Child Service Coordination (CSC) project staff includes 1 nurse (Kim Bartholomew, RN) and 1 social worker (Barbara Fantazos, SW) that speak Spanish. They carry a combined caseload of 100 families, almost all have at least one Spanish-speaking parent. A number of system barriers for these families have been identified. These include:
 1. Official materials that are only available in English at DSS and Durham Public Schools.
 2. No interpreters at agencies where they are required, such as, DSS and health care facilities.
 3. No one available at schools and child care facilities that can contact Spanish speaking parents in case of emergencies.
 4. Educational materials from a variety of sources, including the Health Department, that are not available in Spanish.

Kim and Barbara advocated persistently and insistently for these barriers to be removed. As a result, the Preschool Program for Children with Special Needs (Durham Public Schools) is now setting up an emergency contact system for Spanish-speaking families and is working to get all of their materials translated into Spanish. Most of the other agencies that

7 A Regular Meeting of the Durham County Board of Health, held
November 9, 2000.

work with CSC are also noticeably more conscious of the need to have educational information in Spanish.

The biggest triumph for Kim and Barbara is related to Social Security Supplement Income (SSI) for children with disabilities. Both Kim and Barbara, but especially Kim, have a number of children in their caseload with significant medical or developmental disabilities. These children are American citizens and have been determined to be eligible for SSI. The children were not receiving the actual payments. Staff at the Durham Social Security Administration (SSA) Office said that the children did not have a responsible adult to take charge of the money because the parents were not documented residents of the United States.

Initially the Department of Social Services tried to serve as payee for these children, but the volume and complexity was too great for DSS staff to manage, especially for families where the adults were completely competent. Kim raised the issue repeatedly; first with various people at the Durham SSA, then with minority health advocates in state government. She obtained a copy of the related law and brought it to the attention of SSI workers, the state ombudsman for Hispanic health issues, and others who contacted her. Eventually, she spoke to the Federal Director of the Division for Payees from Baltimore, MD. This person has now sent information nationally to SSA's informing them that undocumented parents can and should be payees in this situation, unless there is some other reason to think that they are not competent to manage the funds. In Durham, parents are now routinely being named the payee.

Health Check/Health Choice

- The Health Check Coordinators attended their annual meeting in October. They received an update on outreach efforts for NC Health Choice enrollment. Since the beginning of the NC Health Choice Program, Health Check Outreach Coordinators had time set-aside in their workplan for Health Choice promotion and outreach. North Carolina will soon cap Health Choice enrollment. Consequently, the amount of time that the Coordinators will spend promoting the program is being reduced. The expectation is that they will respond to calls for information, assist with completing applications if no one else is available, and distribute information at Health Fairs along with Health Check information.
- The Coordinators were told to continue to encourage families to apply for Health Choice. However, families should be told that there would be a time lag before they are enrolled. Additional slots are expected to be available after the Federal Government redistributes unexpended Children's Health Insurance funds from other states.

Home Health

- Home Health referrals from the local hospitals continue to decrease. New home health patients often come from evaluation visit requests from social workers from DSS. There were five home health referrals in October. Four referrals were declined due to staff caseload or inability to provide aide service in the mornings. Even with the hiring of a new aide last month, the aides' caseload is full. Hiring part-time aides to work peak hours is being evaluated.
- A referral was received from DRH to provide services to a Hispanic patient, who has been in this country for 10 years. He is paraplegic due to a gunshot wound about 4 years ago. He did not have Medicaid

8 A Regular Meeting of the Durham County Board of Health, held
November 9, 2000.

and was receiving long term home health services from a local agency for dressing changes twice a day. He has been hospitalized on many occasions. The referral was accepted at the physician's request and the social worker immediately began investigating resources for this patient. Through her persistence, he received donations of clothes and bath and bed linens. He now has a special mattress donated by a medical supply company to prevent further skin breakdown and has been approved for Medicaid! She is now trying to determine if he is eligible for SSI and citizenship. Through her efforts, the program can bill Medicaid for services and the hospital can bill for his recent hospitalizations.

- Vickie Watkins, RN, the team leader for home health, is back at work after being on medical leave. She will have to be out periodically over the next 2 months for chemotherapy.
- Prospective Pay under Medicare arrived October 1, 2000. There have been many glitches and changes in the process and software. To date there have not been any requests for payment (RAPs) sent to Medicare for October.
- Martha Simpson, MSW attended a two-day Community Alternatives Program for Disabled Adults (CAP/DA) conference for case managers. Program policies were reviewed and information regarding transportation, safety and end of life issues were presented.
- Kathy McConnell and Claire Hammitt attended a teleconference regarding the prospective payment system in Franklin County.

Neighborhood Nurse

- Kerry Smith, RN and Ann Milligan, RN assisted the school nurses in conducting kindergarten physicals. .

Few Gardens

- Kerry Smith, RN had 229 encounters in October.
- Kerry is collaborating with members of Alpha Phi Alpha Fraternity on Project Alpha, a mentoring program for males age 12-17 years. A workshop was held on sexual responsibility. There will be future programs to encourage these youths to stay in school.
- Six residents participated in a class that focused on the relationship between asthma and household hygiene.
- Residents requested a first aid class. Kerry has arranged for a Red Cross certified instructor from the Health Department to teach this class. The Red Cross is donating the class books and local grocery stores are being approached to donate refreshments for the class. These residents will be the lay health leaders of the community and will be resource persons for health concerns when the nurse is not on site.

Fayetteville Street

- Ann Milligan, RN and Joyce Snipes, Community Health Assistant had 703 encounters. They participated in three health fairs, the Aids Awareness March, and a Self-Help Maintenance Workshop. The workshop addressed asthma triggers, control, and resources.

9 A Regular Meeting of the Durham County Board of Health, held
November 9, 2000.

- Ann and Joyce worked with Promising Practices in a Halloween screening initiative. Asthma and hypertension were focus of the project. Over 200 residents attended the event.
- Ann and Joyce passed the preliminary test for attending the AIDS workshop in Raleigh. After completing the workshop, they will be certified to offer HIV screening and counseling in the neighborhood.
- Three newborn/postpartum assessments were completed in October.
- Ann continues to recruit residents for the Nursing Assistant training and certification. A ninth grade education is required for the class; however it has been discovered that some hiring agencies require a high school diploma or a GED for employment. Ann continues to promote the importance of education and obtaining the GED.
- Ann received the “Piedmont HIV Health Care Consortium Award for Exemplary Service” in the fight against AIDS. She also received an appreciation certificate from Project StraightTalk for her participation and support in the AIDS Awareness March. The Fayetteville Street Development received a \$50 award for Ann’s participation

Jail Health

- Deborah Boyd, RN joined the staff on October 2nd. She has more than ten years of correctional health care experience. Most recently, she worked at Polk Youth Center in Butner.
- In the first quarter of this fiscal year, many of the inmates working in the kitchen had injuries. Most of these injuries were cuts and burns that were severe enough to require visits to the emergency room. These injuries prompted Becky Scaggs, Nursing Supervisor, to organize a kitchen screening committee to investigate a method of preventing injuries and reducing cost of inmate treatment in the emergency rooms.

The committee included an Environmental Health Specialist, a member of the Detention Facility Leadership Team, the detention officer responsible for providing inmate help in the kitchen, the nurse responsible for performing kitchen screening, and the Kitchen Supervisor, an employee by Aamark (the food service vendor for the Facility).

The committee decided to begin with classes during the kitchen screening process. The classes were to include hand washing techniques and other hygienic measures and training on the kitchen machines that were to be used in the assigned work area. The training began in the medical unit the following week. While the inmates were waiting for their health screening, training videos were shown followed by a question and answer period. The inmates’ training continued with the kitchen staff teaching them how to operate the kitchen appliances.

The committee realized that it was possible to train the inmates to become certified food handlers, providing them with skills for job opportunities when they were released from jail or sent on to prison. Becky Scaggs presented the plan to Lt. Colonel Naylor and requested permission to use the storage room in the kitchen for class space and requested a VCR and TV to aid with the classes.

10 A Regular Meeting of the Durham County Board of Health, held

November 9, 2000.

Aamark recently started classes and keeping records of the training, with the plan that some inmates can be referred and find employment with Aamark after they are released from the Facility.

- The shipment of influenza vaccine for the Jail has not arrived. The vendor promised shipment within a week. When the vaccine arrives, clinic sessions will be set up to immunize the inmates and employees of the Sheriffs' Department.

School Health

- School nurses coordinated and staffed a Kindergarten Health Assessment clinic at Eastway Elementary School for 22 children who were excluded from school because they had not met the deadline. Promising Practices and Lincoln Community Health Center provided the two volunteer practitioners for the exams.
- Peg Wolfe, School Nurse Supervisor, and Pam Weaver, General Health Services Clinic Supervisor, attended a state meeting in Raleigh to discuss outreach to the Latino community to prevent the spread of rubella.
- Peg Wolfe attended two child-planning conferences, inter-agency meetings where recommendations for visitation, placement, and services for children under DSS care are made.
- Peg Wolfe and Catherine Medlin met with Peggy Best, RN from the school system to plan for assignment of the two half-time Exceptional Children's (EC) Nurses.
- The Tasha Allen, RN and Deanna Hamilton, RN attended the regional meeting of EC nurses in Raleigh on November 3rd.
- Peg Wolfe along with other members of the Wellness Partnership met with Rod Teal, principal of Pearson Elementary School to discuss the health concerns of that population and ways to address the needs. Peg also attended the regular meeting of the Wellness Partnership and met with Drs. Evelyn Schmidt and Oveta McIntosh-Vick to discuss how Lincoln Community Health Center might address health needs of Pearson students.
- Peg Wolfe, Verna Conklin, and Mary Hoose attended the Wellness Center Roundtable, a quarterly meeting of staff that provides services at the three school-based health centers.
- Four school nurses (Edwina Gabriel, Deanna Hamilton, Jennifer Mauch, and Terrie Paynter) attended the certification training for vision screening presented by Prevent Blindness of North Carolina.
- Peg Wolfe and Janice Anderson attended the proposal defense of Aline Taniguchi, a graduate student who has worked with our Asthma Management Project.

Miscellaneous

- October 11th and 12th marked the beginning of an eight-week series of on-site "Business Writing" classes for nearly 100 Department staff. Instructors from Durham Technical Community College provide the

11 A Regular Meeting of the Durham County Board of Health, held

November 9, 2000.

training. Another series of classes is being planned for more staff in the third quarter of the year.

- Gayle Harris attended a meeting at Triangle J to hear the beginning plans to provide mobile dental services to special needs populations (i.e., nursing home residents, home bound patients, traumatized children and children and adults with physical and mental disabilities). Access Dental Care is a model that is successful in the Greensboro Area. William Milner, DDS presented the information about the model and proposed plans to replicate the model in Durham, Orange and Chatham Counties.
- Gayle Harris attended the scheduled meetings of the Steering Committee of the Durham Community Health Network (Access II), the Work First Plan Revision Committee, Triangle United Way Health Choice Ad Hoc Committee, Juvenile Crime Prevention Council, Keeping In Step/Triangle United Way Seniors' Issue Team, and the Board of Directors for Lincoln Community Health Center.

NUTRITION DIVISION

Clinical Nutrition

- Performed nutrition screening with 317 children participating in the Head Start Program. Heights and weights are measured on children at the beginning and the end of each school year. Children who are at risk for poor growth status are referred to the Health Department for nutrition counseling.
- Provided 43 individual medical nutrition therapy services to children.
- Provided 82 individual medical nutrition therapy services to pre-conception women, high-risk pregnant women, or families with high-risk infants.
- Participated in the following meetings: Meals of Wheels Board of Directors and Search Committee for Executive Director, Meals of Wheels.

Provided 41 individual medical nutrition therapy services to adults

DINE for LIFE

- Conducted 100 educational sessions in the 9 target DINE for LIFE elementary schools reaching 1963 students. Lessons were taught using the nutrition and physical activity curriculum developed by our school nutritionists.
- Educated parents about health food choices for their children at the "multi-cultural night" PTA event at EK Powe Elementary. Also, provided a variety of foods from different cultures for parents to sample. Over 250 parents attended.
- Provided expertise and assistance to Burton Elementary in addressing the nutrition component of the Centers for Disease Control (CDC) School Health Index. The Index is a nationally recognized tool designed to improve the health environment of schools. School nutritionists will continue to address environmental concerns as part of the DINE for LIFE program.

12 A Regular Meeting of the Durham County Board of Health, held

November 9, 2000.

- Conducted an informal breakfast survey with 200 children at Rogers-Herr and Githens to assess the number of children who eat breakfast each morning. Following a breakfast promotional campaign scheduled for spring 2001, students will be surveyed again to gauge the campaign's effectiveness.
- Presented an educational session about the importance of breakfast to 50 middle school students at Hillside High School. The class was coordinated into the TOP program service-learning component, with plans for the high school students to teach breakfast messages to children in middle and elementary schools. Similar training/education sessions will take place during November.
- Offered the DINE for LIFE program to RN Harris Elementary Principal who agreed to a meeting with the nutritionist. If the school accepts, it will be the final addition to the school roster for the year.
- Provided 4 food taste-testing sessions in elementary schools to coincide with the calcium and bone health lessons reaching 80 children.
- Completed the first phase of an independent evaluation that is being conducted by the Orlena Hawks Puckett Institute. The North Carolina Nutrition Network initiated this evaluation to identify best practices and models for delivering nutrition and physical activity programs to low-income families in North Carolina. The second phase of the evaluation will take place in early December.
- Contributed nutrition-related articles to be published in parent newsletters at 5 DINE schools.
- Participated in the following meetings: Durham Community Health Network staff meeting, Durham Coordination of Referrals & Eligibility Committee (CORE), Durham Council for Infants and Young Children, Breastfeeding Support Network.
- Delivered one-on-one nutrition education to 20 participants at the Liberty Street Housing Development Health Fair. The fair was held on October 26th, 2000.
- Organized and hosted the first Editorial Board meeting for the DINE for LIFE newsletter that will be published quarterly and delivered to over 5000 low-income families in Durham. Editing continues on the newsletter, with a delivery deadline set for the end of November.
- Three nutritionists attended a Social Marketing Conference was sponsored by the North Carolina Nutrition Network. Using the social marketing tools and techniques will aid the DINE for LIFE team in planning and implementing effective nutrition and physical activity campaigns for food stamp eligible families in Durham.

Unsolicited comments indicate DINE for LIFE is having a positive impact:

- 10/19/00: The cafeteria manager at Fayetteville Street reported that she has to keep low-fat milk in stock or the kids will ask her why it isn't available.

13 A Regular Meeting of the Durham County Board of Health, held

November 9, 2000.

- 10/20/00: A Bethesda school teacher said that our nutrition lessons are making an impact on her students as evidenced by her overhearing student conversations about the lessons in the cafeteria. More specifically, she said she has overheard students advising others not to “eat that jelly roll because it is a junk food”.
- 10/25/00: Two students at Spaulding (both from a previous 99-00 class) asked a nutritionist if she could teach their class this year. They were disappointed to learn that she was only teaching K-2 classrooms (per principal’s request).
- 10/26/00: Two students from Ms. Daniel’s class at Fayetteville Street informed their school nutritionist that they had brought healthy snacks for their snack break. They proceeded to show their apples!

Day Care

- Delivered one infant feeding presentation to a home daycare association group.
- Revised the menu plan for four daycare centers receiving services from the Child Health Care Consulting Team.
- Attended the annual conference for the State Child Care Food Program held in RTP on October 23-24th.

HEALTH DIRECTOR’S OFFICE

- Met with Board of County Commissioners Chairman Mary Ann Black to brief her regarding current and emerging public and community health issues.
- Attended the Annual Health Director’s Legal Conference at the William & Ida Friday Center, Chapel Hill.
- Attended the Annual Meeting of the North Carolina Association of Local Health Directors, also at the Friday Center in Chapel Hill.
- Chaired the Executive Committee Meeting of Durham’s Partnership for Children (DPfC) and the monthly meeting of the full Board of Directors.
- Attended the Leadership Team Retreat at the Rolling View Recreation Building at Falls Lake.
- Attended several County Administration meetings and a Board of County Commissioners’ meeting related to the Kentington Heights Subdivision desire for higher intensity commercial zoning. Reported the results of water quality testing where 5 of 6 wells tested positive for Total Coliforms but negative for Fecal Coliforms. The Health Department will work individually with homeowners to aid them in correcting their well deficiencies.
- Attended a meeting of County Department Heads concerned with security, safety, and the quality of security services currently provided to County Government Departments.
- Attended the Syphilis Elimination Project STAND monthly meeting.

14 A Regular Meeting of the Durham County Board of Health, held
November 9, 2000.

- Met with Dr. Arlene Sena regarding the Health Department's relationship with UNC's Department of Infectious Diseases as recruitment commences for a new Medical Director to replace Dr. Janice Stratton who is retiring in February 2000.
- Attended a Gun Violence Prevention press conference at Lincoln Community Health Center.
- Attended the monthly meeting of the Healthy Carolinians subcommittee of Durham Health Partners where the Community Health Needs Assessment final report from the UNC Institute of Public Health was discussed.

**ASSESSMENT, POLICY DEVELOPMENT, AND ASSURANCE:
THE ROLE OF THE LOCAL BOARD OF HEALTH.** The educational video was produced by The National Association of Local Boards of Health and Bowling Green State University with support from Health Resources Services Administration.

The video describes core roles and responsibilities of local health boards in protecting and promoting the public's health. It describes the local board of health's role in public health assessment, policy development and assurance--the three core governmental responsibilities outlined by the Institute of Medicine in the *Future of Public Health* (1988).

Mr. Burch said he has viewed the twenty-five minute video and believes it is a tool that can be used to bring an awareness of the important role played by local boards of health. He recommended that it be shown to the Board.

Dr. Royster made a motion to adjourn the meeting. Mr. Chapman seconded the motion and it was approved with no opposition.

William H. Burch, R.Ph.
Chairman

Brian E. Letourneau, M.S.P.H.
Health Director

15 A Regular Meeting of the Durham County Board of Health, held
November 9, 2000.